

Tollesbury House Service Charge Budget.

| Description | Budget 2024 |
|----------------------------------|----------------|
| Window Cleaning | £ 500 |
| Communal Cleaning | £ 2220 |
| Gardening | £ 1200 |
| General repairs | £ 500 |
| Insurance - Buildings | £ 4150 |
| Accountancy fee | £ 550 |
| Intercom service & maintenance | £ 300 |
| Fire Alarm/Emergency Lights/AOVs | £ 1600 |
| Lift Maintenance & Repairs | £ 1300 |
| Telephone & Broadband | £ 200 |
| Electricity | £ 2400 |
| Management fee | £ 3840 |
| Accounting Prep fee | £ 150 |
| Out of hours | £ 128 |
| Service Charge Total | £19,038 |

Service Charge Draft Budget

To be split proportionally between 16 units as per lease.

The Service Charge collection is held in in a non-interest bearing Clients Account.

The reserve funds if collected, will be deposited in interest bearing account.

The above schedule is an estimated assessment of likely costs based on the information available to us at present. We have not built in provision for inflation or unexpected rises in costs due to any future conditions beyond our control. These budget estimates are produced in good faith but we cannot guarantee that they may not change.